



FACILITATORS NEEDED

Deadline for submissions:
October 31, 2023

CONTACT

PHONE:
519-808-7417

WEBSITE:
<http://ipma-aigp.com>

EMAIL:
ipmacanada@ipma-aigp.com

IPMA-Canada is a not-for-profit volunteer-based association serving the HR community in Canada since 1906. Throughout its history, regardless of structure, the focus of the organization has remained committed to the certification and professional development of Human Resource professionals.

We are looking to expand our facilitator pool to support our current delivery of IPMA-Canada professional development offerings and expand our offerings. This means we would like to hear from you!

How do I become an approved facilitator?

- Submit a cover letter and resume highlighting your facilitation experience both online and in person.
- Indicate in what competency area you would be most comfortable facilitating.
- Include feedback or supporting references from facilitations you have led.

I have a workshop offering to expand IPMA-Canada's professional development cadre?

- Submit a proposal with the workshop outline along with your bio and letters of reference.

Once all submissions are received, they will be reviewed by a sub-committee of the National Executive Committee. All persons will be contacted.

For selected facilitators train-the-trainer workshops will be scheduled throughout the months of November and December for current IPMA-Canada workshops. New facilitators will then co-lead upcoming workshops with our current facilitators over the next six months.

Please note that IPMA-Canada delivers workshops across Canada. At this time, all workshops are delivered online however we may move to in-person at the request of the receiving organization. Generally, workshops are held during the weekday during the afternoon (EST) to accommodate all time zones. Facilitators are paid a small remuneration for the hours of facilitation and any travel expenses are covered.

For more information on our current offerings, remuneration, or other questions please contact Deirdre Monaghan, Executive Director.